



Outer South Community Committee

Ardsley & Robin Hood, Morley, Rothwell

Venue: Blackburn Hall, Commercial Street, Rothwell, Leeds LS26 0AW

Monday, 28th September 2015 at 5.30 pm

The Community Committee's Workshop on 'Child Friendly Leeds – 'from good to great' for children and young people in Outer South' will start at **4.00pm**. The workshop, which is expected to last 1 hour 30 minutes, provides an opportunity to find out about the Citywide view and the Outer South Clusters, what we have achieved and our aims to improve locally

Councillors:

Ardsley & Robin Hood

Cllr Jack Dunn
Cllr Lisa Mulherin
Cllr Karen Renshaw

Morley North

Cllr Robert Finnigan
Cllr Bob Gettings
Cllr Thomas Leadley

Morley South

Cllr Judith Elliott
Cllr Neil Dawson
Cllr Shirley Varley

Rothwell

Cllr Karen Bruce (Chair)
Cllr Stewart Golton
Cllr David Nagle





Agenda compiled by: Andy Booth 0113 247 4325
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
South East Area Leader: Martin Dean Tel: 395 1652

*Images on cover from left to right:
Ardsley & Robin Hood - war memorial; St Michael's Church
Morley - Morley Town Hall, exterior; Morley Town Hall, interior
Rothwell – Jaw Bones; Rothwell Colliery*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>OUTER SOUTH COMMUNITY COMMITTEE AND WORKSHOP EVENT</p>	1 - 2
2			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Hea of Governance Services at least 24 hours before the meeting)</p>	
3			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes)</p>	
5			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
6			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
7			<p>MINUTES - 29 JUNE 2015</p> <p>To confirm as a correct record, the minutes of the meeting held on 29 June 2015</p>	3 - 8
8			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
9			<p>WELLBEING REPORT</p> <p>To receive and consider the attached report of the South East Area Leader</p>	9 - 16

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10			<p>SUMMARY OF KEY WORK</p> <p>To receive and consider the attached report of the South East Area Leader</p>	17 - 26
11			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday, 30 November 2015 at 4.00 p.m.</p>	

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Outer South Community Committee
Communities Team South East
190 Dewsbury Road
Leeds LS11 6PF
Contact: Jarnail Mudhar
Tel: 07712 214727
southeast.ast@leeds.gov.uk

28th August 2015

Dear Colleague

Outer South Community Committee and Workshop Event

Date: Monday, 28th September 2015

Workshop: 4.00pm – 5.30pm

Community Committee: 5.30pm – 6.30pm

Venue: Blackburn Hall, Commercial Street, Rothwell, Leeds LS26 0AW

Established in 2014 Community Committees have been working to improve community involvement and engagement in local decision making. The committees are now shorter, more focused and meet less frequently than Area Committees.

In their first year the committees have made significant progress in becoming more inclusive, more responsive and smarter in their approach to decision making in local areas. To advance our ambition the committee continues to promote themed workshops that address particular issues affecting your area and we need your help to make this a reality.

To advance this ambition the committee will promote a series of workshops that will address particular issues affecting your area. I am writing to extend a personal invitation to you to attend the next Outer South Community Committee and Workshop. The workshop theme is **Children's Services** and the topic is **Child Friendly Leeds – 'from good to great' for children and young people in Outer South**. The session will look at:

- Citywide view and the Outer South Clusters
- What we have achieved
- Our aims to improve locally

Clusters bring together managers from a range of universal, targeted and specialist children's services in each local area, including schools, children's centres, police, social work, the Third Sector, elected members and some relevant services for adults, such as housing. The configuration will vary in each cluster, depending on the services available and the needs of families in the local area.



The session is expected to last 1 hour and 30 minutes and I hope that I can rely on the attendance of you or your representative to help contribute to this important area of work.

On behalf of my Outer South Community Committee colleagues, I look forward to seeing you on Monday, 28th September 2015. Refreshments will be available from 3.30pm for a prompt 4:00 pm start.

Please confirm your attendance to southeast.ast@leeds.gov.uk.

Yours sincerely

Karen

Cllr Karen Bruce (Outer South Community Committee Chair)

On behalf of:

Ardsley & Robin Hood

Cllr Jack Dunn
Cllr Lisa Mulherin
Cllr Karen Renshaw

Morley North

Cllr Robert Finnigan
Cllr Bob Gettings
Cllr Thomas Leadley

Morley South

Cllr Neil Dawson
Cllr Judith Elliott
Cllr Shirley Varley

Rothwell

Cllr Karen Bruce
Cllr Stewart Golton
Cllr David Nagle

OUTER SOUTH COMMUNITY COMMITTEE

MONDAY, 29TH JUNE, 2015

PRESENT: Councillor K Bruce in the Chair

Councillors N Dawson, J Dunn, R Finnigan,
S Golton, T Leadley, L Mulherin, D Nagle
and S Varley

1 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

2 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public.

3 Late Items

There were no late items submitted to the agenda for consideration.

4 Declaration of Disclosable Pecuniary Interests

No declarations of disclosable pecuniary interests were made.

5 Apologies for Absence

Apologies for absence were received from Councillors Gettings and Elliot.

6 Minutes - 20 May 2015

RESOLVED – The minutes of the meeting held on 20th May 2015 were approved as a correct record and the recommendations within them were noted.

7 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Community Committee.

On this occasion no members of the public were present.

8 Matters Arising

Members discussed the reasons for the meeting of 20th May 2015 being inquorate.

9 Notification of Election of Community Committee Chair for 2015/2016

The City Solicitor submitted a report which formally notified Members of the appointment of Councillor Bruce to the position of Outer South Community Committee Chair for the duration of the 2015/16 municipal year, which was made.

RESOLVED – The Committee resolved to note the appointment of Councillor Bruce as Chair for the 2015/16 municipal year at the Annual Council Meeting on 21st May 2015.

10 Community Committee Appointments 2015/16

This item had been duplicated on the agenda and was heard later on in the meeting Minute No. 12 refers.

11 Wellbeing Budget Report

The South and East Area Leader submitted a report which sought to provide Members with:

- Details of minimum conditions for delegated decisions and sought to approve conditions for operation in 2015/2016;
- Details of the Wellbeing Budget position;
- Details of revenue projects agreed to date;
- Details of the Youth Activities Fund projects agreed to date;
- Details of capital funding by Ward;
- Details of project proposals for consideration and approval;
- Details of the Small Grants Budget; and
- Details of the Skips position.

A number of typographical errors contained within the report were highlighted to officers, which it was confirmed would be amended at the earliest opportunity.

RESOLVED – The Committee resolved to:

- (a) Approve delegated decision conditions for operation in 2015/2016;
- (b) Note details of the Wellbeing Budget position;
- (c) Note details of revenue projects agreed to date;
- (d) Note details of the Youth Activities Fund projects agreed to date;
- (e) Note details of capital funds;
- (f) That the following Wellbeing Projects be approved:

Project	Name of Group/Organisation	Amount Proposed from Wellbeing Budget 2015/16	Wards Covered	Decision
Bridge Street Allotment Gardeners Association	Bridge Street Allotment Gardeners Association	£3212	Morley South	APPROVED £3212
Litter Bins for Bradford Road	South and Outer East Locality Team	£600	Ardsley and Robin Hood	APPROVED £600
Litter Bins for Westerton Road	South and Outer East Locality Team	£600	Ardsley and Robin Hood	APPROVED £600
Litter Bin for Fentonsgate	LCC South East Area Support Team	£300	Ardsley and Robinhood	APPROVED £300
Outer South Burglary Dwelling, Other and Theft from Motor Vehicles	West Yorkshire Police	£2303.30	All Wards	APPROVED £2303.30 All Wards from the Community Safety Ring Fence
Morley Town Centre Management Board Project	Morley Town Centre Management Board	£8296	Morley North and Morley South	APPROVED £8296 split between Morley North and Morley South

- (g) Note details of the Small Grants Budget; and
(h) Note details of skips allocated.

12 Forward Plan

The South East Area Leader submitted a report which introduced the Inner South Community Committee Forward Plan for 2015/16. It detailed the Community Committee meeting dates and set out workshop themes. It also highlighted the Community Committee Sub Structure, Ward Based Briefings and the role of the Community Committee Champions and the work of the Community Committee in relation to the Council Constitution and associated delegations which are managed through its sub group structure.

Members discussed the workshops that have taken place over the last year and considered how best to measure the success of these and of future workshops.

Members informed Area Office staff, that they wished to adopt an outcome based approach to future workshops and when possible themes to match city wide priorities.

Members also considered that the public should be given opportunity to identify issues they would wish to be discussed.

RESOLVED – The Committee resolved to:

- (a) Note the contents of the report;
- (b) Request that workshops be aligned to city wide themes and that an outcomes based approach be adopted;
- (c) That the public be given opportunity to identify issues they would wish to be discussed;
- (d) Agree the Parks and Countryside delegation be referred to the Environment sub group for monitoring and performance management;
- (e) Confirm that Community Committee Champions approve workshop topics;
- (f) Receive a summary of workshops including outcomes through the summary of Key Work Report; and
- (g) Receive an annual report from Community Committee subgroups.

13 Community Committee Appointments

The City Solicitor submitted a report which outlined the Community Committee's role regarding appointments to: Outside Bodies; Community Lead Members; Children's Services Cluster Partnerships and the Corporate Parenting Board. In addition, the report invited the Committee to determine the appointments to these groups and organisations.

RESOLVED – That the following appointments be made:

Outside Bodies:

Morley Town Centre Management Board
Councillor Finnigan
Councillor Elliot
Councillor Dawson

Morley Literature Festival Committee
Councillor Elliot
Councillor Finnigan
Councillor Varley

Outer South Local Housing Advisory Panel
Councillor Nagle
Councillor Dunn
Councillor Renshaw

Community Lead Members:

Environment & Community Safety – Councillor Bruce
Childrens Services – Councillor Gettings
Employment, Skills and Welfare – Councillor Dawson
Health, Wellbeing and Adult Social Care – Councillors Mulherin and
Councillor Renshaw

Childrens’ Services Cluster Partnership Representatives:

Ardley and Tingley – Councillors Renshaw, Elliot and Dawson
Morley – Councillors Varley, Gettings and Dawson
Rothwell – Councillors Bruce, Golton and Mulherin

Corporate Parenting Board

Councillor Gettings

14 Summary of Key Work

The Area Officer presented a report of the South East Area Leader (Citizens & Communities) which presented Members with a summary of key work which the Area Support Team has been engaged in based on priorities identified by the Community Committee that were not covered elsewhere on the agenda.

Members confirmed that representatives on the subgroups for 2015/16 should remain the same as those for 2014/15.

Sub Group	Number of Elected Members	Appointees
Environmental Sub Group	4	Cllr Karen Bruce Cllr Shirley Varley Cllr Robert Finnigan Cllr Karen Renshaw
Children & Families Sub Group	4	Cllr Bob Gettings Cllr Karen Bruce Cllr Karen Renshaw Cllr Judith Elliott
Community Centres Sub Group	4	Cllr Bob Gettings Cllr David Nagle Cllr Lisa Mulherin Cllr Judith Elliott
Older Person’s Working Group	4	Cllr Karen Renshaw Cllr Lisa Mulherin Cllr Shirley Varley Cllr Karen Bruce

Members requested that Community Committee Chair’s Forum Minutes should be on the agenda at all future meetings of the Committee.

Draft minutes to be approved at the meeting
to be held on Monday, 28th September, 2015

Led by Community Committee Champions, Members discussed the following:

Employment Skills and Welfare

Members discussed the staffing structure at the Money Buddies organisation and requested that an update be provided to Members on how the money granted to the organisation from the Committee was being spent.

It was reported that a recent electrical engineering event led by Northern Power had been a success, the event was aimed at school children especially girls who might not have considered careers in this field before.

Environment and Community Safety

It was confirmed that ongoing work in this area will be reported to the Sub Group.

Community Infrastructure Levy (CIL)

The Committee discussed what control it and Town and Parish Councils would have over funds raised from developers undertaking new building projects in local areas. It was noted by Members that clarification was needed on determining how the money would be spent and it was confirmed by the Area Leader that workshops will take place for Members with officers from the Planning Service.

RESOLVED – The Committee resolved to:

- (a) Note the contents of the report;
- (b) Confirm that representatives on the subgroups for 2015/16 should remain the same as for 2014/15 as detailed within the submitted report;
- (c) Request that Community Committee Chair's Forum Minutes should be on the agenda at all future meetings of the Committee; and
- (d) Request that an update be provided to Members detailing how the money granted to Money Buddies from the Committee was being spent;
- (e) Paragraph 31 – Appendix 1 was noted and it was agreed that approval for free lettings would be sought via email with all Ward Members.

15 Date and Time of Next meeting.

4pm Monday 28th September.



Report of: The South East Area Leader

Report to: Outer South Community Committee
(Ardsley & Robin Hood, Morley North, Morley South and Rothwell)

Report author: Jarnail Mudhar (07712 214727)

Date: Monday, 28th September 2015

For decision

Outer South Community Committee Wellbeing Budget Report

Purpose of report

1. This report seeks to provide Members with:
 - a. Details of the Wellbeing Budget position.
 - b. Details of revenue projects agreed to date including projects approved by Delegated Decision Notice (**Table 1**)
 - c. Details of the Youth Activities Fund projects agreed to date (**Table 2**)
 - d. Details of Capital Funding by Ward (**Table 3**)
 - e. Details of project proposals for consideration and approval at **19.0**
 - f. Details of the Small Grants Budget (**paragraph 20**)
 - g. Details of the Skips position (**paragraph 21**)

Background information

2. Each Community Committee has been allocated a Wellbeing Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental wellbeing of the area by using the funding to support projects that contribute towards the delivery of local priorities.
3. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through Wellbeing funding are completed or purchased.
4. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit, requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Main issues

Wellbeing Budget Position 2015/16

5. The revenue budget approved by Executive Board for 2015/16 is **£149,190.00**. **Table 1** shows a carry forward figure of **£110,579.00** which includes underspends from projects completed in 2014/15. **£54,383.04** represents Wellbeing funds allocated to projects in 2014/15 and not yet completed. The total amount of revenue funding available to the Community Committee for 2015/16 is therefore **£205,385.96**. Further information of the projects approved or ring-fenced is available on request.
6. **Table 1** shows the projects funded by the Community Committee up to and including the 29th September 2015 meeting.
7. It is possible that some of the projects in **Table 1** may not use their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring and evaluation reports. Due to this the final revenue balance may be greater than the amount specified.
8. Since the last Community Committee, a number of project applications have been progressed through the Delegated Decision Process (DDN). During this time an error to not record the Community Hut for Bridge Street Allotment Gardeners Association project and the additional projects approved by DDN resulted in an over commitment of **£1164.07** in Morley South as shown in **Table 1**. Officers will be exploring with Ward Members how best to support these and any other forthcoming projects through, for example, appropriate matched funding, Housing Advisory Panel (HAP) monies and Capital. The Community Committee is asked to note the remaining balance when referring groups, organisations and/or internal departments to apply for Wellbeing funding for the remainder of the year.
9. The Community Committee is asked to note that **£190,817.22** has been allocated from the 2015/16 Wellbeing Revenue Budget as listed in **Table 1** and there is a remaining balance of **£14,568.74** available for projects in 2015/16. Further information of the projects approved or ring-fenced is available on request.

10. TABLE 1: Revenue Wellbeing Budget Delegation 2015/16

REVENUE WELL BEING BUDGET	£				
INCOME 2015/16	£149,190.00				
Balance Brought Forward from 2014/15	£110,579.00				
Less Projects Brought Forward from 2014/15	-£54,383.04				
TOTAL AVAILABLE 2015/16	£205,385.96				
Area Wide Projects					
Sustainable Economy and Culture	£7,000.00				
Small Grants Scheme	£5,000.00				
Community Committee Engagement	£2,000.00				
Safer And Stronger Communities	£67,756.22				
Victims Support – Victims Fund	£1,000.00				
Community Safety NPT schemes	£4,000.00				
Neighbourhood Improvement Officer (NIO)	£21,102.21				
NIO Engagement	£4,000.00				
Site Based Gardeners	£35,654.01				
Community Skips	£2,000.00				
Health and Well Being	£43,500.00				
Garden Maintenance Scheme	£33,000.00				
Community Heroes Event 2016	£1,500.00				
International Day of Older People	£2,000.00				
Wellbeing packs	£4,000.00				
South Leeds Food Bank	£3,000.00				
Children and Families	£20,000.00				
Activities for Children and Young People	£20,000.00				
Total Area Wide projects	£138,256.22				
Balance Split Across Four Wards	£67,129.74	£16,782.44	£16,782.44	£16,782.44	£16,782.44
RING FENCED AMOUNTS					
Ward Projects	£	Ward Split			
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Christmas Trees and Decorations	£15,505.00	£4,380.00	£2,562.50	£2,562.50	£6,000.00
Fentonsgate, Lofthouse Litter Bin	£300.00	£300.00			
Westerton Road Litter Bins (x2)	£600.00	£600.00			
Bradford Road Litter Bins (x2)	£600.00	£600.00			
Morley Literature Festival 2015	£10,000.00		£5,000.00	£5,000.00	
Morley (Bruntcliffe) Cemetery	£3,884.00		£1,942.00	£1,942.00	
Morley Town Centre Management Board	£8,296.00		£4,148.00	£4,148.00	
Morley Public Paths Partnership (P3)	£1,564.00		£782.00	£782.00	
Buttercup Way Litter Bin	£300.00		£300.00		
Rein Road Litterbin	£300.00			£300.00	
Community Hut for Bridge Street Allotment	£3,212.00			£3,212.00	
Rothwell 600	£8,000.00				£8,000.00
	£52,561.00	£5,880.00	£14,734.50	£17,946.50	£14,000.00
Total Spend Against Projects	£190,817.22	£5,880.00	£14,734.50	£17,946.50	£14,000.00
Balance Remaining (per ward)	£14,568.74	£10,902.44	£2,047.94	-£1,164.07	£2,782.44

Youth Activities Fund Position 2015/16

11. As a result of a Youth Review agreed in March 2013, an activities fund has been made available to provide local activity for children and young people age 8-17 years across the City. The Youth Activities Fund (YAF) has been delegated to Community Committees and the allocation to Outer South Community Committee is **£60,230.00** for 2015/16. **£31,863.66** was carried forward from 2014/15 however **£22,304.86** was already allocated to projects. The net amount carried forward therefore is **£9,558.80** giving a total available fund of **£69,788.80** for 2015/16.

12. The Community Committee is asked to note that **£57,633.00** has been allocated to projects from the 2015/16 Youth Activities Fund as listed in **Table 2** and there is a remaining balance of **£12,155.80**. Further information of the projects approved or ring-fenced is available on request.

13. TABLE 2: Youth Activities Fund Delegation 2015/16

	Total Allocation	Ward Split			
		8-17 Population (10,080)			
		2,666.00	2,464.00	2,355.00	2,595.00
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Income 2015/16	£60,230.00	£15,929.88	£14,722.89	£14,071.59	£15,505.64
Carried forward from 2014/15 (inc underspend from projects approved)	£31,863.66	£6,477.61	£7,841.17	£4,404.24	£13,140.64
Less projects carried forward from 2014/15	-£22,304.86	-£3,956.52	-£4,667.59	-£5,244.06	-£8,436.69
Total available budget for 2015/16	£69,788.80	£18,450.97	£17,896.47	£13,231.77	£20,209.59
Projects 2015/16	Amount Requested from YAF	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Morley & CATTs Cluster Partnership	£10,515.00	£3,505.00	£3,505.00	£3,505.00	
Pop Up Sports Clubs (2015/16)	£5,000.00	£1,250.00	£1,250.00	£1,250.00	£1,250.00
Cook & Skate	£5,068.00	£1,267.00	£1,267.00	£1,267.00	£1,267.00
Outer South Mini Breeze	£16,200.00	£4,050.00	£4,050.00	£4,050.00	£4,050.00
Innov8 Art	£5,980.00	£1,495.00	£1,495.00	£1,495.00	£1,495.00
Families Cooking Together	£3,600.00	£1,200.00	£1,200.00	£1,200.00	
Country Park Junior Rangers	£4,000.00	£2,000.00			£2,000.00
The Arty Lab	£2,220.00	£740.00	£740.00	£740.00	
The Canvas Club Project	£1,350.00		£675.00	£675.00	
8010 Skate Park	£2,700.00				£2,700.00
Leeds Light Parade	£1,000.00	£250.00	£250.00	£250.00	£250.00
Rothwell Cluster School Holiday Activities	£6,000.00	£2,000.00			£4,000.00
Total Spend Against Projects	£57,633.00	£17,757.00	£14,432.00	£14,432.00	£17,012.00
Remaining Balance per Ward	£12,155.80	£693.97	£3,464.47	-£1,200.23	£3,197.59

Capital Budget 2015/16

14. Of the **£683,008** capital funding allocated to the Community Committee for 2004/12 a total of **£677,043.43** has been committed to date leaving a balance of **£5,964.56**.

15. Community Committees now receive a proportion of the capital receipt from Council assets. Some of that goes towards Ward Based Initiatives and 5% is top sliced and shared amongst Community Committees (**£34,915.76**). This split equally across the four wards is **£8,728.94**. As a result, the Outer South Community Committee has a total capital budget of **£40,880.32** that is now available to spend. Members are asked to note the capital allocation broken down by ward is as follows:

16. **Table 3: Capital Budget Allocation 2015/16**

CAPITAL	£	Ward Split			
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Total Allocation 2004-12	£683,008.00	£170,752.00	£170,752.00	£170,752.00	£170,752.00
Allocation to Date	£677,043.44	£170,013.20	£166,612.11	£169,666.20	£170,751.93
Balance Remaining (per ward) June 2015	£5,964.56	£738.80	£4,139.89	£1,085.80	£0.07
Capital Received - Council Assets 2015/16	£34,915.76	£8,728.94	£8,728.94	£8,728.94	£8,728.94
Balance Remaining (per ward) August 2015	£40,880.32	£9,467.74	£12,868.83	£9,814.74	£8,729.01

Further information of Capital expenditure is available on request.

Wellbeing / Youth Activities Fund Projects approved by DDN

17. At the 29th June 2015 Community Committee Members received a report setting out minimum conditions for delegated decision making. Given the timing of Community Committees it will be necessary to progress Wellbeing Funding decisions via the DDN process. This will be particularly so where projects are time sensitive and require a decision prior to the next scheduled Community Committee meeting.

18. Since the last Community Committee on 29th June 2015, the following Wellbeing and YAF applications have been considered by members and approved via DDN. These projects have been included in **Table 1 and 2**.

Wellbeing Ward Projects 2015/16	£	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Morley Public Paths Partnership (P3)	£1564.00		£782.00	£782.00	
Morley (Bruntcliffe) Cemetery	£3884.00		£1942.00	£1942.00	
Buttercup Way Litter Bin	£300.00		£300.00		

YAF Ward Projects 2015/16	£	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Leeds Light Parade	£1000.00	£250.00	£250.00	£250.00	£250.00
Rothwell Cluster School Holiday Activities	£6000.00	£2000.00			£4000.00

Wellbeing Projects for Consideration

19.0 The following projects are presented for Members' consideration:

19.1 **Project Title:** Rothwell Music Festival 2015

Name of Group or Organisation: Rothwell Competitive Music Festival

Total Project Cost: £5,800

Amount proposed from Wellbeing Funds: £2,000

Wards covered: Rothwell

Project Description: The Music Festival attracts over 200 competitors who give a public performance and in return receive oral, written and constructive assessment from respected professional adjudicators. This gives them guidance on how to improve their performance and encourages them to go forward, whatever age they may be. The festival is held over three days, in two Rothwell venues and the syllabus is sent out to past competitors, music teachers, music schools and colleges, libraries, choirs and bands. The grant will be used to pay professional adjudicators and accompanists and hire of the venues.

Community Committee Plan Priorities/Objectives: This proposal supports the Best City for Communities priority – Residents in Outer South have access to opportunities to become involved in sport and culture and Communities are empowered and engaged and get on well together.

19.2 **Project Title:** Litter Bin – St Michaels Church, East Ardsley

Name of Group or Organisation: South and Outer East Locality Team

Total Project Cost: £300

Amount proposed from Wellbeing Funds: £300

Wards covered: Ardsley and Robin Hood

Project Description: Provision of a litter bin for the side of St Michaels Church, East Ardsley as requested by local residents due to litter in the area. It will be emptied by the Locality Team for the foreseeable future.

Community Committee Plan Priorities/Objectives: This proposal supports the Best City for Communities priority – Neighbourhoods in Outer South are clean and attractive.

19.3 **Project Title:** Upgrade of Maintenance Equipment

Name of Group or Organisation: Churwell Environmental Volunteers

Total Project Cost: £1743.26

Amount proposed from Wellbeing Funds: £1743.26

Wards covered: Morley North

Project Description: The funds will be used to buy essential equipment to keep footpaths, walkways and grassed areas open and accessible, maintain hedgerows and cut back overgrowing shrubs to keep the footpaths open and safe. This will complement the work of Leeds City Council's Parks and Forestry, undertaking work they do not have the manpower to do. The funding will allow continued work for the voluntary group in maintaining the open spaces in the locality

Community Committee Plan Priorities/Objectives: This proposal supports the Best City for Communities priority – Neighbourhoods in Outer South are clean and attractive; Help support a strong network of community groups that are able to contribute to improving the environment of their neighbourhoods; Communities are empowered and engaged and get on well together; Have an asset base which is fit for purpose; Older residents in Outer South are able to participate in local community activities; Neighbourhoods in Outer South are clean and attractive.

Small Grants Update

20. The following table outlines the Outer South small grants approved since the last Community Committee meeting:

Project Name	Amount Approved	Ward
Kidz & Co	£435.00	Morley North, Morley South

Community Skips Update

21. The following table details recent Outer South skips allocated since the last Community Committee meeting:

Group Name	Details	Date
Rothwell Carnival Committee	Clean up Rothwell Park community event	10 th July 2015
Probation Service	Clean up, Bruntcliffe Lane	12 th August 2015

Conclusion

22. The report provides up to date information on the Community Committee's Wellbeing Budget.

Recommendations

23. Members are asked to note the contents of the report and:

- a. Note details of the Wellbeing Budget position (**paragraph 9**)
- b. Note details of revenue projects agreed to date including those approved by DDN (**paragraph 10, Table 1**)
- c. Note details of the Youth Activities Fund projects agreed to date (**paragraph 13, Table 2**)
- d. Note details of Capital Funds allocation (**paragraph 16, Table 3**)
- e. Approve project proposals at **paragraph 19**
- f. Note details of the Small Grants position (**paragraph 20**)
- g. Note details of Community Skips Allocated (**paragraph 21**)

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Report of: The South East Area Leader

Report to: The Outer South Community Committee
(Ardsley & Robin Hood, Morley North, Morley South and Rothwell)

Report Author: Jarnail Mudhar (07712 214727)

Date: Monday, 28th September 2015

For decision

Outer South Community Committee Summary of Key Work Report

Purpose of report

1. To bring to Members' attention a summary of key work which the Area Support Team is engaged in based on priorities identified by the Community Committee that are not covered elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

Background information

2. The Community Committee has a Community Plan that is updated throughout the year where actions are detailed against the Community Committee priorities. This report provides regular updates on some of the key activities between Community Committee meetings including project work, community engagement, partnership work, functions delegated to Community Committee, Community Champions roles and actions, integrated working and locality working.

Main issues

Updates by theme: Children's Services Community Committee Champion: Cllr Bob Gettings

Children & Families Sub Group

3. The Children and Families Sub Group met on 18th June 2015 and minutes have been circulated to the group and Ward Members by email. Highlights include:
 - a. Outer South Clusters presented an out of schools activities evaluation with regard to the Youth Activities Fund. Copies available to Members on request.

- b. Children's Services provided information with regard to Children & Young People Engagement and an update on the development of the Peer Inspection process
- c. The Action Plan was reviewed.

The next meeting is scheduled for 10.00am on 10th November 2015 at Morley Town Hall.

Fostering Events

4. Following a request from Councillor Bruce (Chair of the Outer South Community Committee) and Councillor Gettings (Outer South Children's Champion) the opportunity to host two Fostering events in Rothwell and Morley was pursued. As a result, two Fostering events have taken place on 30th July 2015 (Rothwell Library) and 10th September 2015 (Morley Town Hall).
5. At the time of writing this report, the Rothwell event had taken place however attendance to the event was poor. The Communities Team South East will be working with the Children's Champion, Leeds Fostering Service and Ward Members to promote attendance at the Morley event.
6. Leeds Fostering Service is looking to expand the hub service and have 3 prospective Fostering Hubs around the city and is currently looking for venues in the South and East areas of the City.
7. The Fostering Team will be invited to the next Outer South Children's & Families Sub Group to provide an update and evaluation of the events.

Updates by Theme: Employment, Skills & Welfare Community Committee Champion: Cllr Neil Dawson

8. The Community Committee Employment, Skills and Welfare themed workshop was held on Monday, 23rd March 2015 and focused on achieving positive outcomes in the labour market for disabled people.
9. The Communities Team South East collated information from the round table discussions and developed a local action plan. Following the appointments of Community Committee Champions in June 2015, the action plan of this and other workshops will be circulated and monitored through Community Committee Champion's meetings, the first of which is on 14th September 2015 with updates subsequently provided through the Summary of Key Work report.

Money Buddies Project

10. Outer South Community Committee approved £1,995 to deliver the project across the Outer South area. Ebor Gardens Advice Centre (EGAC) first piloted the Money Buddy service in 2012. Since then, the Money Buddy project has not only developed but increased in staff size. In addition, demand for the Money Buddy service by clients and other service providers in Leeds has increased significantly.

11. Leeds Money Buddy project continues to be developed; currently there are 12 Money Buddy outreach services, with seven more in the process of being set up and three more in the process of being sourced.
12. To date, Money Buddies are active in four centres in the South East wards: Morley One Stop Centre (OSC), Dewsbury Road OSC, St George's Middleton OSC and Osmondthorpe OSC. The synopsis of achievements for South East to date is given below:

Number individual Clients interviewed in full	Total Financial Gains* (£)	Number Sessions to date	Average Financial Gain per Client	Average Financial gain per session	Clients in debt because of low income %	Returning clients %
59	62370	88	1057	708	64	5

* As result of e.g. utilities switch / utilities arrears / debt consolidation etc.

13. In addition, 33% of clients interviewed were identified as requiring specialist legal debt advice. They were referred to debt advisers, where an additional £8229.24 has been written off or saved as cash flow.
14. A further three venues have been confirmed for South Leeds: Rothwell OSC, Garforth OSC and Beeston Library with venues at East Ardsley and Robin Hood to be confirmed. A Money Buddy for Rothwell OSC has been recruited and scheduled to start early October 2015. To date, over half the Money Buddy volunteers recruited have succeeded in gaining full time employment.
15. Regular updates on number of Money Buddies recruited, numbers of people supported and type of support given will be provided to members through Ward Based Briefings and/or Community Committee meetings.

Updates by theme: Environment & Community Safety Community Committee Champion: Cllr Karen Bruce

Outer South Environmental Sub Group

16. The Outer South Environmental Sub Group was held on 13th May 2015 and updates were given by Housing Leeds, the Environmental Locality Team and Parks and Countryside. Minutes have been circulated to the group and Ward Members by email. The next meeting is scheduled for 4.00 pm on 23rd September 2015.

Community Safety

17. The Community Committee Environment & Community Safety themed workshop was held on Monday, 29th June 2015 and focused on Child Sexual Exploitation (CSE), what it is and what the Council and partners are doing to tackle it. Workshop follow up actions are highlighted below:

- Power Point presentations circulated to all attendee's via email
- Details of schools and clusters in Outer South provided who have been resistant to the approaches of Blast, Basis and the CSE team
- Details of the CSE reporting process including appropriate links and pictures of website emailed to Ward Members
- In addition to Basis and Blast, information emailed to Ward Members regarding the CSE projects carried out by Shantona and Getaway Girls
- Source information about local CSE work and provide the information to Ward Members
- Provide details of organisations that attend the practitioners meeting

18. Members have funded a Wellbeing Project with regards to a number of crime reduction items which included holiday packs containing timer switches, television simulators and motion detector alarms to help reduce burglary. These packs have been purchased and distribution across the four wards has started. The aim is that the neighbourhood watch co-ordinators will be the custodians of the packs and loan some of the item out to members within the watch (for example the TV simulator). Other crime reduction items were also funded such as bike security skins, shed alarms, marking kits and number plate screws. These items will be distributed via events across the four wards over the coming months. The South Housing Leeds Area Panel have also matched some of the items, funding additional vehicle packs to help reduce vehicle crime.

Updates by theme: Health and Wellbeing Update Community Committee Champion: Cllr Lisa Mulherin

The following work provides an update of the Health & Wellbeing activities taking place:

Social Prescribing Programme

19. The NHS and Leeds South & East Clinical Commissioning Group (CCG) is delighted to announce a winning bidder for its new 'social prescribing' service, which will act as a single point of access to a wide range of community groups and activity with the aim to reduce social isolation and improve health and wellbeing.

20. The innovative service will be delivered by the mental health charity Leeds Mind, working in partnership with voluntary sector support groups Touchstone, BARCA, Leeds Irish Health and Homes, Hamara and Better Leeds Communities (BLC).

21. The winning bid was identified following a rigorous tender process which was assessed by a panel of health experts and patient representatives. The CCG is working through the implementation of the service with the lead provider Leeds Mind and it will launch late autumn. Further stakeholder communications and engagement around the service will be made in subsequent summary of key work reports, including a media opportunity in September 2015, branding exercise, and awareness raising activity with health professionals and the public.

Winter Wellbeing

22. A meeting of the Older Person working Group in July received confirmation that that Public Health was working on a citywide offer for Winter Wellbeing Packs (containing food and warmth resources) for socially isolated people to be used as an engagement tool. The packs will be made available to a variety of organisations for distribution. To support this, a 'Winter Friends' training session will be delivered to organisations distributing the packs. Organisations will receive an invite to the training and an update on pack allocations. The training will allow Winter Friends to:

- learn signs and symptoms of isolation
- signposting and referral opportunities
- high impact interventions for support
- links to Leeds-wide Winter Friends media campaign and
- provide a networking opportunity for organisations to understand capacity and challenges in reaching isolated people

23. There is a potential for 121 for each Community Committee area. Therefore, to complement the city wide approach, it is left to the discretion of each Older Persons Working Group to arrange complementary winter support which may include the additional purchase of winter warmth packs from the preferred provider.

24. This year the Community Committee has ring-fenced £4,000 for Wellbeing packs and based on Public Health's costing, that would allow the Outer South Community Committee to purchase an additional 269 packs, giving a total of 390 packs.

25. At the Housing Advisory Panels (HAPs) Cross City Chairs Group on 9th September 2015, Chairs were advised that Public Health will be promoting a citywide approach this year and was asking each of the HAPs for £2K. This would provide approximately 134 packs which will be delivered to Council tenants via the local housing offices.

26. The impact of this to Outer South is likely to be an additional allocation of 134 packs which together with the 390 mentioned above would give the Outer South 524 packs.

27. Given concerns in previous years about people getting more than one pack, difficulties in identifying vulnerable and isolated people and the poor distribution of packs, it might be that 524 packs targeted through Housing, Public Health and local elderly networks and supported by 'Winter friends' would be sufficient.

28. CCG Commissioned First Aid Courses – Leeds South & East CCG have funded 130 first aid courses to run across the area. The courses are being organised by Children's Services with the aim of reaching parents, grandparents and carers. To date, 87 courses have been booked with the delivery of 27 started in June and July 2015.

29. Leeds South & East CCG has committed to fund recurrently additional welfare advice sessions with Citizens Advice Bureau for patients. Venues in Outer South have now been confirmed. The sessions that have been running for a few weeks now and are proving successful and sessions yet to start are beginning to attract customers.

30. Food Dudes Project – The project co-ordinator and team have been working with schools and clusters in all the areas to engage them in the programme. Contact has been made with 14 schools in the Morley, Ardsley and Tingley areas. Two schools are set for the programmes to start in September 2015 with a further 4 joining in January 2016. Of the remaining 8 schools, 4 are hoping to join the programme once funding is secured and the other 4 have declined taking part.

Updates by theme: Adult Social Care

Community Committee Champion: Cllr Karen Renshaw

Older Persons Working Group

31. The Outer South Community Committee Older People's Working Group met on 15th June 2015 and minutes have been circulated by email. Highlights included working with Public Health with a view to taking part in the city wide offer and the collation and distribution of Winter Wellbeing Packs (as above). Ward Members will have received information via email regarding this. The next meeting of the group will take place on 14th October 2015.

32. International Day of Older People – two events are planned: 30th September 2015, Blackburn Hall, Rothwell, facilitated by Rothwell & District Live at Home and 14th October 2015, Morley Town Hall, facilitated by Morley Elderly Action and an update will be given at the next meeting.

Outer South Community Centres Sub Group

Chair: Cllr Bob Gettings

33. The Community Centres sub group met on 9th June 2015 and minutes have been circulated by email. Highlights include the revised Community Centre Pricing Policy (see below) and a review of the Action Plan. The next meeting is scheduled to take place on 3rd November 2015.

Community Centre Pricing Policy

34. At Executive Board in July 2014, it was decided that Community Committees would approve free lettings based on the priorities for their area. Under the new process organisations making bookings will be advised of the cost of their booking at the point of enquiry. If they are willing and able to pay the fee then their letting will be processed as quickly as possible. If they are requesting a free letting then they will be asked to complete an application and this will be forwarded to the appropriate contact for the Community Committee where the decision will be made by a Delegated Decision Notice process seeking approval by email with Ward specific Members giving at least 2 weeks' notice.

35. A breakdown of free lets since July 2015 is summarised below:

Ward	Community Centre	Organisation	Dates	Value
Ardsley and Robin Hood	St Gabriel's Community Centre	Dance Action Zone Leeds (DAZL)	01/09/15 to 31/08/16	£475.00
Ardsley and Robin Hood	Tingley Community Centre	Dance Action Zone Leeds (DAZL)	01/09/15 to 31/08/16	£1,235.00
Morley South	Lewisham Park	Kids For Kids	01/09/15 to 31/08/16	£10,816.00
Morley South	Lewisham Park	John Brian Appleyard (Mental Health)	01/09/15 to 31/08/16	£1,749.00
Morley South	Lewisham Park	Leeds Youth Service	05/08/15	£100.00
Morley North	Gildersome Youth Centre	4th Morley (Gildersome) Scouts	01/09/15 to 31/07/16	£1,520.00
Morley North	Gildersome Youth Centre	4th Morley (Gildersome) Scouts	01/09/15 to 31/07/16	£1,280.00
Morley North	Gildersome Youth Centre	4th Morley (Gildersome) Beaver Scouts	01/09/15 to 31/07/16	£912.00
Rothwell	Windmill Youth & Community Centre	Rothwell & District Gateway Club	01/09/15 to 31/07/16	£3,100.00
Rothwell	Windmill Youth & Community Centre	Rothwell Judo Club	01/09/15 to 31/08/16	£1,287.50
			Total	£22,474.50

Community Committee Champions

36. The Outer South Community Committee, at its meeting on 29th June 2015 considered a Forward Plan Report and agreed its recommendations. The report confirmed the Community Committee Champion role would aim to provide local leadership for each theme, whilst acting as a critical interface with services. Meeting on a quarterly basis, Community Committee Champions, along with Service Leads would be well placed to shape the local agenda around each theme. Themed workshops were introduced to provide a forum for Councillors, residents and services to consider issues affecting their communities and find solutions. The topics would be determined by Committee Champions in collaboration with Service Leads. The Outer South Community Committee held the following workshops in 2014/15 covering key issues in the area. These were:

- Children's Services: (Children & Families Working Group) Things for Children and Young People To Do (October 2014)
- Health & Wellbeing and Adult Social Care: (Older Persons Working Group) Tackling Social Isolation and Loneliness (February 2015)
- Employment, Skills & Welfare: Achieving Positive Outcomes in the Labour Market for Disabled People (March 2015)
- Environment and Community Safety: Child Sexual Exploitation (June 2015)

37. The next Community Champions meeting is planned for 14th September 2015 and the agenda and short action plans developed following each of the above workshops have been circulated. It is expected that services and key partners would follow up the delivery of these workshop action plans. It is envisaged that some of this work summarised in the action plans would be pursued through the Community Committee Sub Groups as well as through discussions with Community Committee Champions. Following future workshops, updates will be provided through the Summary of Key Work report.

Community Infrastructure Levy (CIL)

38. The Community Infrastructure Levy allows local authorities to raise funds from developers undertaking new building projects in their area. The funds raised will go towards a wide range of infrastructure that is needed to support the city wide development such as transport improvements, flood defences, schools, hospitals and other health/social care facilities, park improvements, green spaces and leisure centres.

39. The CIL is applied as a charge on each square metre of certain types of new buildings. It replaces the current method of requesting amalgamated contributions from developers, called Section 106 planning obligations.

40. The Leeds CIL Charging Schedule was adopted by the Council on 12th November 2014, and charging was implemented on 6th April 2015. It applies to all relevant development after this date.

41. Two CIL information workshops were held on 15th and 31st July 2015 and a summary of key issues discussed will be shared with the Community Committees by the Council's Planning Team.

Communities Heroes Event

42. A celebration event took place on 10th June 2015 at Blackburn Hall, Rothwell to honour the groups and individuals who have worked hard to help the people of South Leeds and make it a better place to live.

43. The celebration recognised the work of local people who are committed to improving their neighbourhoods and making a difference. Special guests included the Lord Mayor of Leeds, Councillor Judith Chapman, the Chief Executive, Tom Riordan and Ward Members.

44. Representatives from community groups were presented with chocolates by Councillor Karen Bruce, the Chair of the Outer South Community Committee and certificates by the Lord Mayor for their work. The work of the Outer South Community Committee was also highlighted to show some of the great initiatives it has supported over the past year and how it helps shape local services.

45. The event gave residents and groups an opportunity to share information, network and also visit information stalls from organisations such as Housing Leeds, West Yorkshire Police, Morley Elderly Action, Rothwell & District Live at Home Scheme and many more.

Conclusions

46. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

47. The Community Committee is asked to note the content of the report and make comment as appropriate.

Background documents¹

48. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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